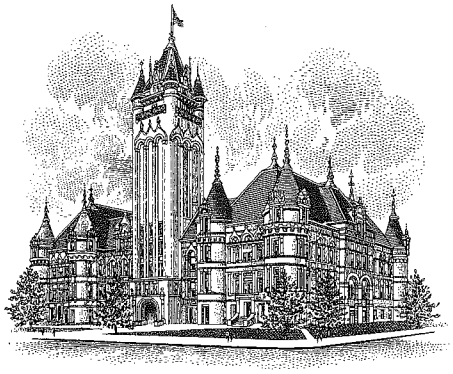

SPOKANE COUNTY COURT HOUSE

Superior Court of the State of Washington
for the County of Spokane

Department No. 6

Salvatore F. Cozza

Judge

1116 W. Broadway
Spokane, Washington 99260-0350
(509) 477-4795 • Fax: (509) 477-5714 • TDD: (509) 477-5790
dept6@spokanecounty.org

February 4, 2015

Stephanie Happold
Data Dissemination Coordinator
Administrative Office of the Courts
P.O. Box 41170
Olympia, WA 98504-1170

Dear Ms. Happold:

By this letter I am requesting that the following employees, who are permanently assigned to Spokane Superior Court, be given RACF-ID's to JIS/SCOMIS to allow them to continue to work for the County Clerk and Spokane Superior and Juvenile Courts:

Heather Barber
Matt MacSuga
Doug Russell

As you may know, these 3 individuals are responsible for all technical information systems projects involving SCOMIS and JIS involving both the County Clerk's Office and Superior Court. All of our employees, including these three individuals, sign a confidentiality agreement annually. We can provide copies of that agreement if you need them for your files. The County Clerk and/or Court Administrator provide supervision over these employees during their project work. Projects involving case management, calendaring and statistical compilation will come to a grinding halt without their access to the courts' systems. Thank you.

Sincerely,

Salvatore F. Cozza
Presiding Judge
Spokane Superior Court

CONCURRENCE AND APPROVAL:

Tim Fitzgerald, County Clerk
Courthouse
Spokane, WA 99260